



THE ONTARIO FEDERATION OF HOME AND SCHOOL ASSOCIATIONS, INC.

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2020

**OFHSA
ANNUAL MEETING
MINUTES**

DRAFT

Ontario Federation of Home and School Associations
2020 ANNUAL MEETING MINUTES
June 13th, 2020 – 10 a.m. - Online Meeting

Quorum was present with 12 members.

Bylaw - Article XVI, 2: The quorum for the Annual Meeting shall be based on the total potential vote, and 5% (five percent) of this potential vote shall constitute the quorum.

Total potential vote based on paid members in Associations in good standing at Dec 31st (3268 members for 2019); potential votes being 163. Therefore 5% = 8 voting delegates to meet quorum.

Prior to the call to order, meeting norms were reviewed.

1. Welcome and call to order:

This meeting was called to order. 10:02 am

We would like to begin our meeting by acknowledging the "traditional territories" of the aboriginal nations in which the Associations operate.

Chair of the Meeting - S. Thomson, Acting President for OFHSA 2019-20 welcomed all delegates to the 2020 OFHSA Annual Meeting.

Understanding the current pandemic restrictions, OFHSA hosted this meeting of members virtually to remain in compliance with OFHSA Bylaws and following the traditional Annual Meeting agenda as best as we can.

Members please change your sign in name to be your First Name/Last Name/Association, all together on one line.

2. Appointment of duties for the Annual Meeting:

Executive Secretary, Angela Murchie: GoTo Meeting host and on-screen presentation

Scrutineers:

2nd Vice-President, Nancy Raymond: watching video voting for members' hands up

HW Council President, Reasa Diab: watching the chat box for members voting or questions for the Chair

Member-at-Large, Gene Myers: support for member challenges with the meeting platform

Past-President, Sandra Binns: speakers list

* Meeting Norms provided in previous email to registered delegates.

3. Adoption of the agenda for the 2020 OFHSA Annual Meeting:

JUN20-AM-01 THAT THE AGENDA FOR THE 2020 ANNUAL MEETING BE ACCEPTED AS PRESENTED.

MMS R. Diab, from Ancaster Meadow HSA

**K. Rafferty, from Adelaide Hoodless HSA
CARRIED**

4. Adoption of the business procedures for the 2020 Annual Meeting:

JUN20-AM-02 THAT THE BUSINESS PROCEDURES FOR THE 2020 ANNUAL MEETING BE ADOPTED.

**MMS R. Diab, from Ancaster Meadow HSA
J. Nuyens, from Northdale Central Public School HSA
CARRIED**

5. Adoption of the minutes of the 2019 OFHSA Annual Meeting:

JUN20-AM-03 THAT THE MINUTES OF THE 2019 OFHSA ANNUAL MEETING BE ADOPTED.

**MMS R. Diab, from Ancaster Meadow HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

6. Adoption of the 2018-2019 OFHSA Annual Report

6.1 Adoption of the 2018-2019 OFHSA Annual Report:

JUN20-AM-04 THAT THE 2018-2019 OFHSA ANNUAL REPORT BE ADOPTED AS CIRCULATED.

**MMS R. Diab, from Ancaster Meadow HSA
K. Rafferty, from Adelaide Hoodless HSA
CARRIED**

7. Business Arising

Board of Directors and Workgroup Leader vacancies:

Find form for members interested in being on the Board of Directors on the website under the *For Members* tab, in the Feb 2020 mailing or you can email the office.

CONFERENCE - The OFHSA Board of Directors has been looking at options in the fall depending on the state of emergency or any restrictions at that time.

POLICY - No new policy resolutions were offered this year. In light of that, the goal of the Policy Workgroup was to update the terminology into a more modern understanding while also addressing new technologies that are now commonplace. All in all, nine updated policy statements will be presented to members.

8. Audited Financial Statements:

Adoption of the OFHSA audited financial statements for the year ending August 31st, 2019:

JUN20-AM-05 THAT THE OFHSA AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING AUGUST 31ST, 2019 BE ADOPTED AS PRESENTED.

**MMS R. Diab, from Ancaster meadow HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

Appointment of the auditors was completed during the last Annual Meeting. A motion was brought forth for the years 2017-2018, 2018-2019, and 2019-2020.

9. Ratification of the 2020-2021 OFHSA Fees

9.1 Association membership fee

JUN20-AM-06 THAT THE OFHSA ASSOCIATION MEMBERSHIP FEE FOR 2020-21 REMAIN AT \$20 PER ANNUM.

**MMS R. Diab, from Ancaster Meadow HSA
K. Rafferty, from Adelaide Hoodless HSA
CARRIED**

9.2 Alumni membership fee

**JUN20-AM-07 THAT THE OFHSA ALUMNI MEMBERSHIP FEE FOR
2020-2021 REMAIN AT \$20 PER ANNUM.**

**MMS R. Diab, from Ancaster Meadow HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

9.3 Member-at-Large membership fee

**JUN20-AM-08 THAT THE OFHSA MEMBER-AT-LARGE MEMBERSHIP FEE
FOR 2020-2021 INCREASE TO \$20 PER ANNUM.**

**MMS R. Diab, from Ancaster Meadow HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

9.4 Association and Council Life Membership fee

**JUN20-AM-09 THAT THE OFHSA ASSOCIATION AND COUNCIL LIFE
MEMBERSHIP FOR 2020-2021 REMAIN AT \$100 PER ANNUM.**

**MMS J. Nuyens, from Northdale Central Public HSA
T. Lopez, from John P. Robarts HSA
CARRIED**

9.5 Associate membership fee for individuals at the Federation level

**JUN20-AM-10 THAT THE ASSOCIATE MEMBERSHIP FEE FOR INDIVIDUALS
AT THE FEDERATION LEVEL FOR 2020-2021 REMAIN AT \$25
PER ANNUM.**

**MMS K. Rafferty, from Adelaide Hoodless HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

9.6 Affiliate membership fee for organizations at the Federation level

JUN20-AM-11 THAT THE AFFILIATE MEMBERSHIP FEE FOR ORGANIZATIONS AT THE FEDERATION LEVEL FOR 2020-2021 INCREASE TO \$250 PER ANNUM.

**MMS S. Huculiak, from Prince of Wales HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

9.7 Affiliate membership fee for organizations at the Council level

JUN20-AM-12 THAT THE AFFILIATE MEMBERSHIP FEE FOR ORGANIZATIONS AT THE COUNCIL LEVEL FOR 2020-2021 REMAIN AT \$150 PER ANNUM.

**MMS T. Lopez, from John P. Robarts HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

9.8 Association Insurance fee

JUN20-AM-13 THAT THE ASSOCIATION INSURANCE FEE FOR 2020-2021 REMAIN AT \$100 PER ANNUM.

**MMS J. Nuyens, from Northdale Central Public HSA
T. Lopez, from John P. Robarts HSA
CARRIED**

10. Nominations report:

The nominations report, presented by S. Binns, advised that the following federation officers were elected for 2020-2021 term by the OFHSA Board of Directors:

President: Sarah Thomson
1st Vice-President: Nancy Raymond
2nd Vice-President: Laura Gonzalez
3rd Vice-President: Vacant
Past-President: Sandra Binns

JUN20-AM-14 THAT THE NOMINATIONS REPORT BE ACCEPTED AS PRESENTED.

**MMS J. Nuyens, from Northdale Central Public HSA
R. Diab, from Ancaster Meadow HSA
CARRIED**

11. New Business

Association wrap up from the April Association mailing.

Consider a virtual meeting of your Home & School via any meeting platform you decide to use, for example: GoTo Meeting, Zoom, etc. Pick a date and let your members know as soon as possible.

Though this may look a little different than usual, we encourage Associations to wrap up the business of the Association at school year end and begin plans for the up-coming school year.

Plan to wrap up outstanding business; write cheques, check on any contracts that have been signed for events that cannot be held.

Schedule a virtual meeting with members to pass a motion to hold positions until a face to face AM can be held or have an electronic vote to keep the present officers for the coming year.

- Then executive contact list can be submitted to the Federation and during the same meeting, outstanding business can be dealt with and the *Annual Financial Verification* can be slated.
- Brainstorm fundraising goals and community events for the Association calendar and create a calendar for the next year including General Meetings, Executive Meetings, draft budget and fundraising calendar.

PLEASE KEEP IN TOUCH WITH H&S COUNCIL AND THE FEDERATION.

12. Ratification of business of the Federation for the year, in accordance with the Corporations Act of Ontario:

JUN20-AM-15 THAT THE BUSINESS OF THE FEDERATION FOR THE YEAR BE RATIFIED, IN ACCORDANCE WITH THE CORPORATIONS ACT OF ONTARIO.

**MMS K. Rafferty, from Adelaide Hoodless HSA
J. Nuyens, from Northdale Central Public HSA
CARRIED**

13. Adjournment

JUN20-AM-16 IN THE NAME OF THE FOUNDERS OF THE ONTARIO
FEDERATION OF HOME AND SCHOOL ASSOCIATIONS INC,
THE OFHSA ANNUAL MEETING FOR 2020 BE ADJOURNED.

MMS T. Lopez, from John P. Roberts HSA
R. Diab, from Ancaster Meadow HSA
CARRIED

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