



OFHSA CITIZENSHIP AWARD

The Ontario Federation of Home and School Associations Inc. wishes to recognize students who demonstrate exceptional qualities in Citizenship. This award is for a student who demonstrates a concern for the betterment of society at school and in the community. This concern should be shown by having a helpful and considerate attitude towards classmates, teachers, and staff and by being involved in extracurricular activities, training programs and/or community service.

CRITERIA:

- The Association must be in good standing
- Previous Citizenship Award winners are not eligible
- The student does not need to be the child of a Home and School member
- Students must attend a school where there is an active Home and School Association

To be nominated the student must demonstrate some or all of the following:

- A helpful and considerate, respectful attitude toward classmates, teachers and other staff.
- An involvement in extracurricular activities.
- An involvement in community activities and training programs.

PROCEDURE:

1. Associations can access nomination forms on the OFHSA website under Awards.
2. Submissions may be completed online, or by printing the included forms, then submitting by email or mail.
3. Nominees may be recommended by the Home and School Association, students or staff.
4. The student should complete the included *Nominee Citizenship Form* with assistance from an adult advisor or Home and School President (or designate).
5. Include a signed Letter of Support.
6. Supply a non-professional photo, 8" x 10" photo preferred. This photo must not be professionally obtained, as the publication of a photo of professional origin would violate the Canadian Copyright legislation. Please note this includes all school photos. Photos of the award winners will be used in a display at Conference and in any announcements.
7. Complete the *Nominee Initial Information* (page 3), ensuring it has been fully completed with Association President, Parent and Student signatures.

PLEASE ENSURE YOU HAVE SPELLED THE STUDENT'S FULL NAME CORRECTLY!

(Winners are provided with a certificate based on the spellings provided)

Award winner notification will be sent in March by email to the Home & School Association and the parent email provided in the *Nominee Initial Information* (page 3). Any expenses incurred for the Nominee to receive the award will be the responsibility of the submitting Association.

Return the completed nomination forms along with a photo of the nominee (please note photos will not be forwarded to the panel of judges) to the OFHSA Awards Workgroup, postmarked no later than:

February 1st

Mail to:

OFHSA Awards Workgroup
51 Stuart Street
Hamilton ON L8L 1B5

Email to:

OFHSA Awards Workgroup
info@ofhsa.on.ca

To complete online: <https://goo.gl/forms/lGgyd1P6snbu2U192>

Direct any questions to the OFHSA office at: 905-308-9563 or info@ofhsa.on.ca

When filling out the forms:

- **PLEASE PRINT CLEARLY. If we can't read it, we can't judge it.**
- Please ensure that all questions are answered.
- Please ensure *Nominee Initial Information* form is signed by parent/guardian.
- Please ensure Home and School Association President has signed the form.
- Please ensure *Letter of Support* is signed by Supporter. (e.g. teacher, principal, community group leader, etc.)
- Please refrain from using any identifiable information of the student. (e.g. name, race, creed, physical, emotional or language restrictions, etc.)

Nominee Initial Information

All nominations must be submitted from Associations in good standing with memberships paid to date.

Student's Name: _____

Address: _____

Circle nominee grade category: Junior (4-6) Intermediate (7-8) High School (9-12+)

Grade: _____ School: _____

School Address: _____

Home & School Association: _____

Home & School Association email: _____

Home & School Association President	
_____	_____
Please print name	Signature
Student's Signature: _____ Date: _____	
I understand that if my child is the winner of an OFHSA Citizenship Award, their name and photograph will be published in OFHSA announcements.	
Parent/Guardian Printed Name: _____	
Parent/Guardian Phone #: _____	
Parent/Guardian Email: _____	
Parent/Guardian Signature: _____	
Date: _____	

NOMINEE CITIZENSHIP FORM

1. PLEASE COMPLETE THE TABLE BELOW:

School Activities: e.g. clubs, extracurricular activities, school community projects like food drives

Volunteering & Community Activities: e.g. Scouts/Guides, canvassing for charities (initiated outside the school), volunteering at community sporting events, retirement facility and other ongoing volunteerism

Training Programs: e.g. Babysitting course, CPR Course, Lifeguard course, Leadership course

Activity	Your Role	Time Frame/Duration

2. Describe how your activities in #1 contributed to supporting and strengthening your community?

3. What activities would you promote to other students?

4. How would you encourage other students or family members to get involved?

5. Please describe what 'citizenship' means to you?

Please provide a **one-page Letter of Support, from a non-family member**, outlining how the nominee demonstrates their citizenship qualities through their involvement and contribution in community activities.

Thank You and Good Luck!