



THE ONTARIO FEDERATION OF HOME AND SCHOOL ASSOCIATIONS, INC.

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## 2018 ANNUAL MEETING MINUTES

DRAFT

**Ontario Federation of Home and School Associations  
ANNUAL MEETING MINUTES  
April 28<sup>th</sup>, 2018**

**Location: Best Western Plus Stoneridge Inn and Conference Centre, London, Ontario**

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E. Ings, President, chaired the meeting.

Quorum was present with 35 voting delegates

Federation Bylaw - Article XVI (2) - 5% of total members at Dec 31<sup>st</sup> - 3328 members (2017)

With the most possible votes being 129 - 5%= 7 votes

**1. Welcome and call to order:**

The meeting was called to order at 2:55 p.m. - E. Ings welcomed all delegates to the Annual Meeting.

**2. Appointment of parliamentarian and timekeeper for the Annual Meeting:**

Our parliamentarian for our Annual Meeting, Mr. Phil Schuyler, comes from London, ON.

Our two timekeepers for our Annual Meeting are T. Blum and R. Doyle.

Our scrutineers for our Annual Meeting are M. Hope and D. Stensil.

**3. Adoption of the agenda for the 2018 OFHSA Annual Meeting:**

**APR18-AM-01            THAT THE AGENDA FOR THE 2018 ANNUAL MEETING BE ACCEPTED AS PRESENTED.**

**MMS    T. Blum, from Prince Charles HSA  
          K. Doyle, from Clark Rd HSA**

**CARRIED**

**4. Adoption of the business procedures for the 2018 Annual Meeting:  
(Green sheets that were placed on the tables)**

**APR18-AM-02            THAT THE BUSINESS PROCEDURES FOR THE 2018 ANNUAL MEETING BE ADOPTED.**

**MMS    T. Blum, from Prince Charles HSA  
          R. Korenic, from Adelaide Hoodless HSA**

**CARRIED**

**5. Adoption of the minutes of the 2017 OFHSA Annual Meeting:**

**APR18-AM-03            THAT THE MINUTES OF THE 2017 OFHSA ANNUAL MEETING BE ADOPTED.**

**MMS    K. Doyle, from Clark Rd HSA  
          J. Huculiak, from Prince of Wales HSA**

**CARRIED**

**6. Adoption of the 2017 OFHSA Book of Annual Reports:**



## 9.2 Appointment of the auditors for 2017-2018, 2018-2019, 2019-2020

**APR18-AM-08** THAT BDO Canada LLP, BE APPOINTED AS THE OFHSA AUDITORS FOR THE 2017-2018, 2018-2019, 2019-2020 FISCAL YEARS.

**MMS** T. Blum, from Prince Charles HSA  
S. Huculiak, from Prince of Wales HSA **CARRIED**

## 9.3 Federation Costs

Like most organizations, the costs of doing business have increased while revenues have decreased. This needs to be addressed in order that OFHSA remains financially viable and continues to be an independent voice of advocacy in our education system. Therefore, your OFHSA Board of Directors (volunteers who take on a variety of duties to keep the Federation running) asked for your input. We surveyed the members, and the board of directors has compiled responses and prepare proposed fee changes.

**APR18-AM-09** **9.3.1 Association & Council Life member award cost**  
THAT THE OFHSA ASSOCIATION & COUNCIL LIFE MEMBERSHIP ONE TIME COST BE \$100

**MMS** T. Blum, from Prince Charles HSA  
L. Currie, from Glen Cairn HSA **CARRIED**

### 9.3.2 Association Insurance fee

**APR18-AM-10** THAT THE OFHSA ASSOCIATION INSURANCE FEE COST BE \$100 PER ANNUM

**MMS** T. Blum, from Prince Charles HSA  
L. Currie, from Glen Cairn HSA **CARRIED**

## 9.4 Ratification of the 2018-2019 OFHSA fees

### 9.4.1 Association membership fee

**APR18-AM-11** THAT THE OFHSA ASSOCIATION MEMBERSHIP FEE FOR 2018-2019 REMAIN AT \$15 PER ANNUM.

**MMS** T. Blum, from Prince Charles HSA  
D. Blackwood, from Ealing HAS **CARRIED**

### 9.4.2 Alumni membership fee

**APR18-AM-12** THAT THE OFHSA ALUMNI MEMBERSHIP FEE FOR 2018-2019 REMAIN AT \$25 PER ANNUM.

**MMS** T. Blum, from Prince Charles HSA  
R. Korenic, from Adelaide Hoodless HSA

An amendment was brought forth

THAT THE OFHSA ALUMNI MEMBERSHIP FEE FOR 2018-2019 BE \$15 PER ANNUM.

MMS T. Blum, from Prince Charles HSA  
R. Korenic, from Adelaide Hoodless HSA CARRIED

9.4.3 Member-at-Large membership fee

APR18-AM-13 THAT THE OFHSA MEMBER-AT-LARGE MEMBERSHIP FEE FOR 2018-2019 BE \$15 PER ANNUM.

MMS T. Blum, from Prince Charles HSA  
D. Blackwood, from Ealing HSA CARRIED

9.4.4 Associate membership fee for individuals at the Federation level

APR18-AM-14 THAT THE OFHSA ASSOCIATE MEMBERSHIP FEE AT THE FEDERATION LEVEL FOR 2018-2019 REMAIN AT \$25 PER ANNUM.

MMS T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA CARRIED

9.4.5 Affiliate membership fee for organizations at the Federation level

APR18-AM-15 THAT THE AFFILIATE FEE FOR ORGANIZATIONS AT THE FEDERATION LEVEL FOR 2018-2019 REMAIN AT \$150 PER ANNUM.

MMS T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA CARRIED

9.4.6 Affiliate membership fee for organizations at the Council level

APR18-AM-16 THAT THE AFFILIATE FEE FOR ORGANIZATIONS AT THE COUNCIL LEVEL FOR 2018-2019 REMAIN AT \$150 PER ANNUM.

MMS T. Blum, from Prince Charles HSA  
K. Rafferty, from Adelaide Hoodless HSA CARRIED

10. Nominations report:

S. Binns presented the Nominations Report as provided by A. Murchie for 2018-2019, advising the membership that the following officers were elected by the Board of Directors at their meeting on Friday, April 27<sup>th</sup>:

Arlene Morell as President  
Sarah Thomson as 1<sup>st</sup> Vice-President  
Gene Myers as 2<sup>nd</sup> Vice-President  
Sandra Binns as Past-President

APR18-AM-17 THAT THE NOMINATIONS REPORT BE ACCEPTED AS PRESENTED.

MMS T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA CARRIED

Installation of Officers for 2018-2019: C. Wolsey duly installed the Officers for the 2018-19 year.

## 11. Report on 2017-18 activities of the Canadian Home and School Federation (CHSF)

S. Binns OFHSA's Representative and A. Morell CHSF's Vice President reported on the activities for the Canadian Home and School Federation.

## 12. OFHSA Bylaw Amendments (see Annual Meeting Package Part A):

S. Binns, Acting Policy Workgroup Leader presented. Bylaw Amendments were read by K. Berlet.

### 12.1 BYLAW REMOVAL #1

APR18-AM-18      Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. formally dissolve the Federation's Regional Level and thereby the Regional Bylaws, in accordance with Regional Bylaw, Article XI, Dissolution and Dormancy, 3.

MMS    T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA      CARRIED

### 12.2 BYLAW REMOVAL/AMENDMENT #2

APR18-AM-19      Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. remove any references to Regions, or amend to 'the Federation' as applicable, throughout the Association, Council and Federation Bylaws of the *OFHSA Constitution & Bylaws* document.

MMS    T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA      CARRIED

### 12.3 BYLAW AMENDMENT #3

APR18-AM-20      Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. amend all references of 'Workgroup Chairs' to 'Workgroup Leaders' throughout the Association, Council and Federation Bylaws of *OFHSA's Constitution & Bylaws* document.

MMS    T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA      CARRIED

### 12.4 BYLAW AMENDMENT #4

APR18-AM-21      Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. add a 3<sup>rd</sup> Executive Vice-President as an elected officer of the Federation.

Amendments to the following Federation Bylaws would be necessary: see Appendix for specific wording amendments.

## ARTICLE II - ORGANIZATION

**ARTICLE VI - NOMINATION AND ELECTION OF OFFICERS**

**ARTICLE X - RESPONSIBILITIES OF THE FINANCE WORKGROUP**

**ARTICLE XI - RESPONSIBILITIES OF THE BOARD OF MANAGERS**

**ARTICLE XII - DUTIES OF FEDERATION OFFICERS**

**ARTICLE XIV - FEDERATION WORKGROUPS**

**MMS T. Blum, from Prince Charles HSA  
D. Blackwood, from Ealing HSA CARRIED**

**12.5 BYLAW AMENDMENT #5**

**APR18-AM-22 Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. amend Federation Bylaws, Article VI, Nomination and Election of Officers, 1 b, regarding eligible persons for nomination**

**From:** “any past executive vice-president of the Federation”

**To:** “any past executive vice-president of the Federation **having held office within the previous three years**”.

**MMS T. Blum, from Prince Charles HSA  
S. Noel, from Queen Victoria HSA CARRIED**

**13. Expiring Action Recommendations from 2015 (see Annual Meeting Package Part B)**

**POLICY STATEMENT approved 2015**

*Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. adopt the policy that there be an automated external defibrillator (AED) in every public building in the Province of Ontario and that these AEDs be registered.*

**ACTION RECOMMENDATION approved 2015**

*Therefore, be it resolved that the Ontario Federation of Home and School Associations Inc. petition the Government of Ontario to require that all public buildings in Ontario have an automated external defibrillator installed and registered.*

**APR18-AM-23 THAT OFHSA CONTINUE TO ADVOCATE ON THE AUTOMATED EXTERNAL DEFIBRILLATOR POLICY FOR ONE ADDITIONAL YEAR.**

**MMS T. Blum, from Prince Charles HSA  
K. Doyle, from Clark Rd HSA CARRIED**

**APR18 AM-24 THAT THE ANNUAL MEETING BE RECESSED FOR DINNER - 5 p.m.  
MMS J. Huculiak, from Prince of Wales HSA  
T. Bryars, from W.H. Morden HSA CARRIED**

**APR18-AM-25 THAT THE ANNUAL MEETING BE RECONVENED – 7 p.m.  
MMS J. Huculiak, from Prince of Wales HSA  
L. Smith, from Trafalgar HSA CARRIED**

**14. New Policy Resolutions and Action Recommendations** (see Annual Meeting Package Part C):

The members were reminded on the procedures and time restrictions during this section.

**POLICY STATEMENT:**

**APR18-AM-26** Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. adopt the policy that the Ministry of Education, Ministry of Children and Youth and Ministry of Long-term Health, implement guidelines for healthy screen time and appropriate device use for students in the classroom.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

An amendment was brought forth

**APR18-AM-27** Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. adopt the policy that the Ministry of Education, Ministry of Children and Youth and Ministry of Long-term Health, develop guidelines for healthy screen time and appropriate device use for students in the classroom.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

**CARRIED**

**ACTION RECOMMENDATION #1**

**APR18-AM-28** Therefore be it resolved that Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education (Responsible for Early Years and Child Care) and the Minister and Ministry of Children and Youth, in consultation with health care providers, to develop and implement standards for healthy screen time for students, online and offline screen time tracking, to limit the negative impact on the developing brain. A healthy screen time limit must take into account the average hours children spend with screens in the classroom and balance with average in home use.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

An amendment was brought forth

Therefore be it resolved that Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education (Responsible for Early Years and Child Care) and the Minister and Ministry of Children and Youth, in consultation with health care providers, to develop guidelines for healthy screen time for students, online and offline screen time tracking, to limit the negative impact on the developing brain. A healthy screen time limit must take into account the average hours children spend with screens in the classroom and balance with average in home use.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

**CARRIED**



**ACTION RECOMMENDATION #2**

**APR18-AM-29** Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education to implement appropriate use standards that restrict social media and ad blockers, to ensure all access on devices is strictly educational on all devices used by students.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

Two amendments were brought forth

Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education to develop appropriate use guidelines that restrict social media and use ad blockers, to ensure all WIFI access on devices is strictly educational on all devices used by students.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA **CARRIED**

**ACTION RECOMMENDATION #3**

**APR18-AM-30** Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education, through the College of Teachers, to provide materials, assembled and published, designed to provide Ontario teachers with knowledge to identify and address screen addiction and mental health issues related to Virtual Addiction: Gaming and Internet Addictions.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA **CARRIED**

**ACTION RECOMMENDATION #4**

**APR18-AM-31** Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education and the Minister and Ministry of Children and Youth, in consultation with health care providers, to develop a curriculum regarding healthy screen time and appropriate device use, designed to develop the skills to make healthy, informed decisions, identify warning signs and prevention strategies related to Child/Adolescent Digital Technology Use/Abuse.

**MMS** S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA

An amendment was brought forth

Therefore be it resolved that the Ontario Federation of Home and School Associations, Inc. petition the Minister and Ministry of Education and the Minister and Ministry of Children and Youth, in consultation with health care providers, to enhance health and physical education curriculum regarding healthy screen time and appropriate device use, designed to develop the

skills to make healthy, informed decisions, identify warning signs and prevention strategies related to Child/Adolescent Digital Technology Use/Abuse.

**MMS S. Huculiak, from Prince of Wales HSA  
J. Huculiak, from Prince of Wales HSA**

**CARRIED**

**15. New business:**

E. Ings announced that the next Conference and Annual Meeting will be held in Hamilton.

**16. President's remarks:** E. Ings presented.

She thanked **Mr. Phil Schuyler** for taking the time out of his busy schedule and acting as our Parliamentarian.

She thanked T. Blum and R. Doyle for being the official timekeepers and M. Hope and D. Stensil for being our scrutineers. She acknowledged the hard work of S. Binns as acting Policy Workgroup Leader.

E. Ings acknowledged the great speakers during the weekend, and offered her thanks.

E. Ings thanked all of the members and asked them to pass on her thanks to their spouses for all their support, allowing them to spend so much time with their associations, and not only for their work with Home and School, but with all their other volunteer activities.

E. Ings then recognized the conference committee. She asked the committee to stand. She noted that they had worked very hard over the last year. On behalf of all present, she thanked them for a wonderful conference.

C. Warner from F.D. Roosevelt HSA thanked E. Ings for taking on the task of being President of the Federation this year, and thanked her for her time.

**17. Ratification of business of the Federation for the year, in accordance with the Corporations Act of Ontario:**

**APR16-AM-32 THAT THE BUSINESS OF THE FEDERATION FOR THE YEAR BE RATIFIED,  
IN ACCORDANCE WITH THE CORPORATIONS ACT OF ONTARIO.**

**MMS C. Warner from F.D. Roosevelt HSA  
R. Clipperton, from Lord Nelson HSA**

**CARRIED**

**18. Adjournment – 7:53 p.m.**

**APR16-AM-33 IN THE NAME OF THE FOUNDERS OF THE ONTARIO FEDERATION OF  
HOME AND SCHOOL ASSOCIATIONS INC, THE OFHSA ANNUAL MEETING  
FOR 2018 BE ADJOURNED.**

**MMS K. Ireland, from Princess Anne HSA  
M. Bayes, from River Heights HSA**

**CARRIED**