



Ontario Federation of Home and School Associations
SPECIAL MEETING #1 OF THE BOARD OF DIRECTORS
 Saturday, February 10th, 2018 - 10 a.m. – 11:20 a.m.

Minutes

Agenda	Reporting	Recommendation	Material	Notes
<p>1. Call to Order</p> <p>Welcome</p> <p>Notice of voice recording the meeting appointing a timekeeper</p>	E. Ings			<p>Call to order: 10:03 a.m.</p> <p>Present: E. Ings, President online S. Binns, Past-President, office A. Morell, 1st Vice-President online G. Myers, 2nd Vice-President online S. Thomson, TVCHSA President online L. Gonzalez, Conference, online A. Lowe, Virtually Yours, online 10:52 a.m. R. Harvey, Parent Communications online K. Berlet, Parent Resources online A. Murchie, Executive Secretary, office</p> <p>J. Reynolds, Policy, Regrets V. Coombs, Leadership, No Regrets T. Blum, Awards, No Regrets</p>
2. Approval of Agenda	E. Ings			FEB18-BDSM1-01 – That the agenda be approved with additions. MMS – S. Binns, G. Myers CARRIED
3. Conflict of interest				None Declared
<p>4. Review of Financials</p> <p>4.1 2016-17 4.2 2015-16</p>				Provided in e-mail to Board of Directors for review
<p>5. Audit from 2016-17</p> <p>Representative from current Auditor, Samantha</p>	10:45 a.m.			<p>Samantha from Millard's joined the meeting by phone. During the audit Millard's reported to have excellent co-operation from the management and the federation office. They found no significant deficiencies in internal controls. They did not find any misstatements or other irregularities. Samantha did state OFHSA's Revenue over Expenses for 2017 was positive \$3000. She also answered any director's questions.</p>
6. Adjournment				FEB18-BDSM1-02 – That the Board of Directors meeting be adjourned. MMS – A. Morell, S. Thomson CARRIED Time: 11:18 a.m.



Ontario Federation of Home and School Associations
SPECIAL MEETING #2 OF THE BOARD OF DIRECTORS
 Saturday, February 10th, 2018 - 11:20 a.m. – 1:00 p.m.

Minutes

Agenda	Reporting	Recommendation	Material	Notes
1. Call to Order				Call to order: 11:20 a.m. Present: E. Ings, President online S. Binns, Past-President, office A. Morell, 1 st Vice-President online G. Myers, 2 nd Vice-President online S. Thomson, TVCHSA President online L. Gonzalez, Conference, online A. Lowe, Virtually Yours, online R. Harvey, Parent Communications online K. Berlet, Parent Resources online A. Murchie, Executive Secretary, office J. Reynolds, Policy, Regrets V. Coombs, Leadership, No Regrets T. Blum, Awards, No Regrets
2. Approval of Agenda				FEB18-BDSM2-01 – That the agenda be approved. MMS – S. Binns, G. Myers CARRIED
3. Open Discussion, regarding auditor proposals BDO proposal Brownlow proposal Grant Thornton proposal Millard proposal				Some discussion took place on the benefits provided by a couple of firms over the others. Prior to the meeting, directors had reviewed all of the proposals and were ready to vote. FEB18-BDSM2-02-That the OFHSA Board of Directors select the firm of BDO to perform the annual financial audit of the Federation for the 2017-2018, 2018-2019 and 2019-2020 fiscal years. MMS – S. Binns, S. Thomson CARRIED FEB18-BDSM2- 03- That a motion be brought to the 2018 Annual Meeting to appoint the firm of BDO as the OFHSA Financial Auditors for the 2017-2018, 2018-2019 and 2019-2020 fiscal years. MMS – S. Binns, S. Thomson CARRIED
4. Adjournment				FEB18-BDSM2-04 – That the Board of Directors meeting be adjourned. MMS – A. Morell, S. Thomson CARRIED Time: 11:35 a.m.