



Ontario Federation of Home and School Associations
BOARD OF DIRECTORS MEETING
 Saturday, January 20th, 2018 10 a.m. – 4:00 p.m.

Minutes

Agenda	Reporting	Recommendation	Material	Notes
1. Call to Order Welcome and Introductions Notice of voice recording the meeting appointing a timekeeper	E. Ings			Call to order 10:10 a.m. Present: E. Ings, President online S. Binns, Past-President, office A. Morell, 1 st Vice-President, TVDSB G. Myers, 2 nd Vice-President online V. Coombs, Leadership, office, joined at 10:21 a.m., left at 2:32 p.m. S. Thomson, TVCHSA President, TVDSB L. Gonzalez, Conference, TVDSB A. Lowe, Virtually Yours, TVDSB, joined at 10:37 a.m. R. Harvey, Parent Communications, TVDSB K. Berlet, Parent Resources, office T. Blum, Awards, TVDSB, left at 2:59 p.m. A. Murchie, Executive Secretary, office H. Maltby, Treasurer, Invited Guest, office J. Reynolds, Policy, Regrets
2. Approval of Agenda	E. Ings			JAN18-BD-01 – That the agenda be approved with additions. MMS – S. Binns, K. Berlet CARRIED
3. Conflict of interest				None Declared
4. Motion of Minutes 4.1 October 2017 Board of Directors 4.2 December 2017 Executive Committee				JAN18-BD-02 – That the minutes of the October 2017 Board of Directors meeting be approved with corrections. MMS – S. Binns, K. Berlet CARRIED JAN18-BD-03 – That the minutes of the December 2017 Executive Committee meeting be approved. MMS – S. Binns, S. Thomson CARRIED
5. Business Arising 5.1 Change in Finance Workgroup Leader 5.2 Association Bylaws to be approved				5.1 A. Morell has stepped back from the position of Finance Workgroup leader in December. Two names were put forth to fill the position. There is a recommendation coming forward to fill the position. 5.2 Bylaws of New Associations JAN18-BD-04 – That the Board of Directors approve the Stoney Creek (TV) Association bylaws with changes.

<p>5.3 Deferred Motion DEC17-EC-16</p> <p>5.4 Deferred Motion DEC17-EC-05</p>			<p>MMS – S. Thomson, L. Gonzalez CARRIED</p> <p>JAN18-BD-05 – That the Board of Directors approve the June Rose Callwood (TV) Association bylaws. MMS – R. Harvey, T. Blum CARRIED</p> <p>JAN18-BD-06 – That the Board of Directors approve the Bessborough (Toronto) Association bylaws with changes. MMS – K. Berlet, V. Coombs CARRIED</p> <p>T. Blum requested to be the Association Liaison for Bessborough Association in Toronto, instead of the office.</p> <p>5.3 JAN18-BD-07 – That the OFHSA Board of Directors approve the leadership PRO Grant budget with changes MMS – V. Coombs, K. Berlet CARRIED</p> <p>5.4 JAN18-BD-08 – That the OFHSA Board of Directors approve that OFHSA engage its members in seeking a solution to the deficit budget and financial challenges facing OFHSA. MMS – K. Berlet, V. Coombs CARRIED</p>
<p>6 Financial Report</p> <p>6.1 Financial Statements</p> <p>6.2 Endowment Report</p> <p>6.3 Finance Workgroup</p> <p>6.4 RFP for Auditors</p> <p>6.5 Notice of Motion of Membership Fees</p>			<p>6.1 Financial statements were reviewed accepted</p> <p>6.2 Endowment Report for the year was presented and reviewed</p> <p>6.3 No report was submitted</p> <p>6.4 Poll vote was sent out to the Executive for which Auditor firm to represent OFHSA - 3 abstained, 3 votes Board of Directors decided that quorum was not met with the poll vote.</p> <p>A special meeting will be called for February 10th 2018, notice will be sent out to the Board of Directors. Office to send out all Auditor proposals again to Board of Directors.</p> <p>JAN18-BD-09 – That the Board of Directors approve a lunch break for 30 mins. MMS – A. Morell, G. Myers CARRIED Time: 12:09 p.m.</p> <p>JAN18-BD-10 – That the Board of Directors reconvene. MMS – R. Harvey, G. Myers CARRIED Time: 12:40 p.m.</p>

				<p>JAN18-BD-11 – That the Board of Directors approve the Notice of Motion for 2018-19 Membership Fees. MMS – K. Berlet, V. Coombs DEFEATED</p> <p>JAN18-BD-12 – That the Board of Directors approve the Notice of Motion for 2018-19 Membership Fees as corrected. MMS – T. Blum, G. Myers CARRIED</p> <p>The Board of Directors agreed upon the changes for the notice of motion that will go out to the membership to not include the specific dollar amount for the next year's fees.</p>
<p>7 Outstanding Business</p> <p>7.1 Insurance provider on New Assoc.</p> <p>7.2 Task List</p> <p>7.3 Social Media - new administrator</p>	<p>A. Morell E. Ings</p>			<p>7.1 No information was brought forth</p> <p>7.2 Task list was reviewed and there was discussion from the Board of Directors regarding how the Task list should be managed and updated. Suggestions will come forth from Board members.</p> <p>7.3 JAN18-BD-13 – That the Board of Directors remove A. Davey as social media administrator. MMS – R. Harvey, G. Myers CARRIED</p> <p>JAN18-BD-14 – That the Board of Directors appoint E. Ings as one of the social media administrators. MMS – R. Harvey, G. Myers CARRIED</p>
8 Executive Reports				
8.1 Past-President	S. Binns		M	Late Report
8.2 President	E. Ings	5	M	<p>JAN18-BD-15 - That the OFHSA Board of Directors appoint R. Harvey as interim Bulletin Editor. MMS – E. Ings, K. Berlet CARRIED</p> <p>JAN18-BD-16 - That the OFHSA Board of Directors appoint G. Myers as interim Finance Workgroup Leader. MMS – E. Ings, K. Berlet CARRIED</p> <p>JAN18-BD-17 - That the OFHSA Board of Directors appoint S. Binns as interim Policy Workgroup Leader. MMS – E. Ings, K. Berlet CARRIED</p>

				<p>JAN18-BD-18 - That the OFHSA Board of Directors agree to divide our April meeting into two sessions. One which would be an online format and the other in person in London. MMS – E. Ings, K. Berlet CARRIED</p> <p>JAN18-BD-19 - That the OFHSA Board of Director accept the draft Annual Meeting agenda. MMS – E. Ings, K. Berlet CARRIED</p>
8.3 1 st Vice-President	A. Morell	0	M	
8.4 2 nd Vice-President	G. Myers			Late Report
8.5 HW Council	V. Coombs			
8.6 Thames Valley Council	S. Thomson			Late Report
9 Workgroup Reports				
9.1 Awards & Succession Planning	T. Blum			
9.2 Bulletin				
9.3 Parent Communications	R. Harvey	0	M	
9.4 Conference Planning	S. Thomson & L. Gonzalez			Late Report
9.5 Education Advocacy & Policy	J. Reynolds			
9.6 Finance / Treasurer	H. Maltby	2	M	<p>JAN18-BD-20 - That the Board of Directors approve a transfer \$8000 from the Charitable Donation Account to the general account in order to bridge the deficit gap for the 2017-2018 fiscal year. MMS – S. Binns, G. Myers CARRIED</p> <p>JAN18-BD-21 - That the OFHSA Board of Directors approve the proposed OFHSA budget amendments for 2017-18. MMS – S. Binns, K. Berlet WITHDRAWN</p>
9.7 Parent Resources	K. Berlet	3	M	<p>JAN18-BD-22 - That the OFHSA Board of Directors approves the use of the new Working Together & Conflict Management information sheet at the Association level in place of Positive Steps toward Conflict Resolution. MMS – K. Berlet, S. Binns CARRIED</p> <p>JAN18-BD-23 - That the OFHSA Board of Directors approves using the Positive Steps toward Conflict Resolution as a Federation and H&S Council resource when supporting</p>

				<p>and facilitating local Associations who have requested assistance in resolving conflict among Association members. MMS – K. Berlet, S. Binns CARRIED</p> <p>JAN18-BD-24 - That the OFHSA Board of Directors review the proposed bylaw amendments for the 2018 OFHSA Annual Meeting and decide which bylaws, along with the wording, will be brought forth this year. MMS – K. Berlet, S. Binns CARRIED</p> <p>The following proposed amendments were decided to be brought forth this year:</p> <ul style="list-style-type: none"> - Dissolution of Regions - Removal of Regional Bylaws - Change of wording of Workgroup Chairs to Workgroup Leaders throughout bylaws - Adding a year stipulation on 1 b) of the eligible nominees for federation officers - Adding a 3rd Federation Vice-President position <p>It was decided that Association and Council Elections methods would not be done this year.</p>
9.8 Leadership & Membership	V. Coombs			
9.9 Strategic Plan	Board of Managers			
9.10 Virtually Yours	A. Lowe		M	
9.11 Executive Secretary	A. Murchie			Late Report
10 Representation to Others				
10.1 EQAO 10.2 Partnership Table 10.3 Healthy Schools	A. Lowe E. Ings A. Morell			10.1 EQAO meeting Feb 1 st , A. Lowe will send information on to the Board 10.2 No Meeting 10.3 Met last Wednesday (Jan 17 th) information will come
10.4 Canadian H&S Federation	A. Morell	1	M	JAN18-BD-25 – That the OFHSA Board of Directors appoint Sandra Binns as the OFHSA representative to CHSF, to fill the vacancy left through Arlene Morell’s election as CHSF Vice-President. MMS – A. Morell, S. Thomson CARRIED
11 New Business				
11.1 OFHSA Nominations 11.2 Stop, Start, Continue				<p>11.1 OFHSA Nominations will come via e-mail to the board of directors.</p> <p>11.2 Due to the time left in the meeting the Board of Directors all offered their suggestions for what to include on the Stop, Start and Continue document to share.</p> <p>Stop: Overwhelming changes, think it through and be practical</p>

				<p>Start: Include timing on the agenda, more working meetings</p> <p>Continue: Remember that everyone is on the same team</p>
<p>12 Late Reports</p> <p>2nd Vice-President</p>		3	M	<p>JAN18-BD-26 - That the OFHSA Board of Directors in conjunction with the Executive Secretary create a survey to be sent to our Associations in the February electronic mailing, regarding potential membership fee increases or an additional Association fee, for input prior to motions being brought forth at the OFHSA Annual Meeting. Responses and feedback due back by Feb 28th in the format of comments and a preference of options given. MMS – G. Myers, S. Binns CARRIED</p> <p>JAN18-BD-27 - That the OFHSA Board of Directors approves the new kilometric allowance rates on the OFHSA Expense Reimbursement Form as follows:</p> <p>Mileage per attendance: 0-50km No reimbursement 51-100km \$.34 (max of \$25) 101-200km \$.34 (max of \$50) 201km or more max \$.34 (max of \$75) MMS – G. Myers, K. Berlet CARRIED</p> <p>JAN18-BD-28 - That the OFHSA Board of Directors reinstate travel expense reimbursements that were suspended by the OFHSA Executive Committee in motion May17-EC-05. MMS – G. Myers, K. Berlet DEFEATED</p>
<p>Thames Valley Council</p>		1	M	<p>JAN18-BD-29- For the OFHSA Board of Directors to task the Executive Secretary with contacting our insurance company with provided questions from TV Council and inquiring about event insurance for associations. MMS – S. Thomson, L. Gonzalez CARRIED</p>
<p>Executive Secretary</p> <p>Conference Planning</p>		2	M	<p>Report recommendations were not brought to the table at this time.</p>
		3	M	<p>JAN18-BD-30- That the OFHSA Board of Directors approves the Conference Budget, including \$12,000 from the PRO Grant. MMS – L. Gonzalez, A. Morell CARRIED</p>

Past-President		0	M	<p>JAN18-BD-31- Motion to extend the meeting until 4:15 p.m. MMS – K. Berlet, S. Binns CARRIED</p> <p>JAN18-BD-32 - That the OFHSA Board of Directors approves the proposed shortened schedule. MMS –L. Gonzalez, A. Morell CARRIED</p> <p>JAN18-BD-33 - That the OFHSA Board of Directors approves registration fee to be waived for members and \$50 for non-members, including workshops and Saturday lunch. MMS –L. Gonzalez, A. Lowe CARRIED</p> <p>Report was added to the DropBox for review</p>
13 Correspondence 13.1 OCT Conference				<p>Ontario College of Teachers Conference Inspiring Public Confidence, will be held on May 31-June 1, 2018 at the Toronto Downtown Marriott Eaton Centre Hotel</p>
Adjournment				<p>JAN18-BD-34 - That the Board of Directors meeting be adjourned. MMS – K. Berlet, S. Binns CARRIED 4:15 p.m.</p>