



Ontario Federation of Home and School Associations
 Executive Committee Meeting
 Saturday, September 16, 2017 10 a.m. – 4:00 p.m.

Minutes

Agenda	Reporting	Recommendation	Material	Notes
1. Call to Order Welcome and Introductions Notice of voice recording the meeting appointing a timekeeper	E. Ings			Call to order 10:01 a.m. E. Ings, President - online S. Binns, Past-President - office A. Morell, 1 st Vice-President - online G. Myers, 2 nd Vice-President - online V. Coombs, HWCHSA Delegate - office S. Thomson, TVCHSA Delegate - online A. Murchie, Executive Secretary - office
2. Approval of Agenda	E. Ings			SEPT17-EC-01 – That the agenda be approved with additions. MMS – S. Binns, G. Myers CARRIED
3. Conflict of interest				No Conflict of interests declared
4. Review of Minutes 4.1 June 2017 Board of Directors 4.2 August 2017 Board of Managers				No questions
5. Business Arising 5.1 OCT- Call for Presenters			M	http://www.oct.ca/about-the-college/conference-2018/call-for-presenters?sc_lang=en&
6. Financial Report 6.1 Financial Statements 6.2 Endowment Report 6.3 Finance Workgroup		3	M M M	6.3 E. Ings passed the chair to S. Binns to read the motions. SEPT17-EC-02 – That the Executive Committee recommends the draft OFHSA 2017/18 budget to the OFHSA Board of Directors MMS – E. Ings, V. Coombs CARRIED SEPT17-EC-03 – That the Executive Committee approves reinvesting the GIC #16 evenly into 2 separate investments MMS – E. Ings, V. Coombs CARRIED SEPT17-EC-04–That the Executive Committee approve investing \$10,000 in the TD Canadian Top 60 GIC for a term of 3 years MMS – E. Ings, V. Coombs CARRIED

				<p>SEPT17-EC-05 – That the Executive Committee approve investing \$10,000 in the TD Canadian Banks GIC for a term of 3 years MMS – E. Ings, V. Coombs CARRIED S. Binns pass the Chair back to E. Ings</p>
<p>7. Outstanding Business 7.1 PRO Grant- 2016-17 7.2 Online Meeting Platforms 7.3 Task List 7.4 Motion from BofD June</p>	<p>A. Morell E. Ings</p>			<p>7.1 PRO Grant 2016-17 was completed and the final report and financials were submitted into the ministry website. 7.2 E. Ings provide information regarding online platforms for the Board in Dropbox to review. G. Myers has a recommendation in his report regarding online platforms. 7.3</p> <p>Motion: 7.4 Recommendation from the June Board meeting: JUN17- BD-08 – That the OFHSA Board of Directors direct the Executive Committee to extend the appointed directors, R. Harvey, Parent Communications and K. Berlet, Parent Resources for the 2017-2018 term. MMS – K. Berlet, A. Morell CARRIED</p> <p>SEPT17-EC-06- Executive Committee to extend the appointed directors, R. Harvey, Parent Communications and K. Berlet, Parent Resources for the 2017-2018 term. MMS – S. Binns, G. Myers CARRIED</p>
8. Executive Reports				
8.1 Past-President	S. Binns			
8.2 President	E. Ings	1	M	<p>SEPT17-EC-07- That the Executive Committee approve to submit the draft proposal to the OCT. MMS – S. Binns, A. Morell CARRIED</p>
8.3 1 st Vice-President	A. Morell			
8.4 2 nd Vice-President	G. Myers	3	M	<p>SEPT17-EC-08- That the Executive Committee reinstates all travel expenses for OFHSA MMS – S. Binns, G. Myers DEFERRED</p> <p>SEPT17-EC-09- That the Executive Committee recommends two online platform options for the Board of Directors consideration MMS – G. Myers, V. Coombs CARRIED</p> <p>SEPT17-EC-10- That the Executive Committee approves the new Social Media Guidelines. MMS – G. Myers, A. Morell CARRIED</p>

				SEPT17-EC-11- That the Executive Committee approves mileage expense @ .34 cents for the October Board of Directors 2017 meeting, and that Board of Directors carpool when possible MMS – G. Myers, S. Binns CARRIED
8.5 HW Council	V. Coombs		M	
8.6 Thames Valley Council	S. Thomson		M	
9. Workgroup Reports				
9.1 Awards & Succession Planning	T. Blum			
9.2 Bulletin	A. Davey			
9.3 Parent Communications	R. Harvey			
9.4 Conference	S. Thomson & L. Gonzalez			
9.5 Education Advocacy & Policy	J. Reynolds		M	
9.6 Finance / Treasurer	H. Maltby	2	M	SEPT17-EC-12- That any expense incurred by a member of the Executive Committee, Board of Managers or Board of Directors be submitted on an expense report that is submitted at the next attended meeting or office visit. MMS – S. Binns, G. Myers CARRIED
9.7 Parent Resources	K. Berlet		M	
9.8 Leadership & Membership	V. Coombs		M	
9.9 Strategic Plan	Board of Managers			
9.10 Virtually Yours	A. Lowe		M	
9.11 Executive Secretary	A. Murchie	6	M	SEPT17-EC-13- That the Executive Committee approves Association Cash Count Template with corrections MMS – S. Binns, S. Thomson CARRIED SEPT17-EC-14- That the Executive Committee approves Association Cheque Requisition with corrections MMS – S. Binns, S. Thomson CARRIED SEPT17-EC-15- That the Executive Committee approves Association Ledger Template with corrections MMS – S. Binns, S. Thomson CARRIED

		<p>SEPT17-EC-16- That the Executive Committee approves Association Reimbursement Template with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-17- That the Executive Committee approves Association Summary Count Sheet Template with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-18- That the Executive Committee approves Association Treasurer Transaction Template with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-19- That the Executive Committee approves Association Event Planning Form with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-20- That the Executive Committee approves Association Event Planning Form with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-21- That the Executive Committee approves Association Meeting Norms and Standing Rules with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-22- That the Executive Committee approves Association Request for Insurance with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-23- That the Executive Committee approves Association Stop, Start , Continue with corrections MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-24- That the OFHSA Executive Committee approve that the new Association Templates be added to the website MMS – S. Binns, S. Thomson CARRIED</p> <p>SEPT17-EC-25- That the OFHSA Executive Committee approve Office Improvements. MMS – S. Binns, G. Myers DEFERRED</p>
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<p>10. Representation to Others</p> <p>10.1 EQAO 10.2 Partnership Table 10.3 Healthy Schools 10.4 Canadian H&S Federation</p>	<p>A. Lowe E. Ings A. Morell A. Morell</p>		
<p>11. New Business</p> <p>11.1 Kids Now Canada</p>	<p>E. Ings</p>		<p>E. Ings has been in contact with the company and have been discussing a potential partnership to provide Parent workshops. Waiting for further information about Kids Now Canada.</p>
<p>12. Correspondence</p> <p>12.1 School Bus Safety Training 12.2 ETFO</p>			
<p>Adjournment</p>			<p>SEPT17-EC-29 – That the Executive Committee meeting be adjourned.</p> <p>MMS – V. Coombs, S. Binns CARRIED</p> <p>Time: 11:50 a.m.</p>