_____ **Home & School Association**

Expense Reimbursement Form

Date: _____

Make Cheque Payable to: _____

****** Please attach all receipts before submitting (copies are acceptable)***

Item #	Budget Category	Description	Amount
1			
2			
3			
4			
5			
		TOTAL	

Notes (Treasurer use only)

_____

_____

_____

_____

Approved by:

1. _____ **2.** _____

Name & Title Name & Title

Date & Cheque # issued by Treasurer: _____ **#**_____